

| Minutes | |
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| Title of Meeting: | Rotherham Place Board: ICB Business |
| Time of Meeting: | 10.45 – 11.30am |
| Date of Meeting: | Wednesday 19 February 2025 |
| Venue: | John Smith Room, Rotherham Town Hall |
| Chair: | Chris Edwards |
| Contact for Meeting: | Lydia George: lydia.george@nhs.net/ Wendy Commons: wcommons@nhs.net |
| Apologies: | Sharon Kemp, Chief Executive, Rotherham Metropolitan Borough Council Ian Spicer, Strategic Director, Adult Care, Housing and Public Health, Rotherham Metropolitan Borough Council Richard Jenkins, Chief Executive, The Rotherham NHS Foundation Trust Toby Lewis, Chief Executive, Rotherham, Doncaster and South Humber NHS Foundation Trust Mat Cottle-Shaw, Chief Executive Officer, Rotherham Hospice Dr Anand Barmade, Medical Director, Connect Healthcare Rotherham Cllr Baker Rogers, H&WB Board Chair, RMBC Ben Anderson, Director of Public Health, Rotherham Metropolitan Borough Council |
| Conflicts of Interest: | General declarations were acknowledged for Members as providers/commissioners of services. |
| Quoracy: | No business shall be transacted unless at least 60% of the membership (which equates to 3 individuals) and including the following are present: (1) Executive Place Director and (2) Independent Non-Executive Member. |

Members:

Chris Edwards (**CE**), Executive Place Director (Rotherham) NHS South Yorkshire Integrated Care Board (NHS SY ICB)
Wendy Allott (**WA**), Director of Financial Transformation (Rotherham), NHS SY ICB
Dr Jason Page (**JP**), Medical Director, (Rotherham), NHS SY ICB
Shahida Siddique (**SS**), Independent Non-Executive Member, NHS SY ICB
Claire Smith (**CS**), Director of Partnerships (Rotherham) NHS SY ICB
Andrew Russell (**AR**), Chief Nurse – Rotherham and Barnsley, NHS ICB

Participants:

Jude Archer (**JA**), Assistant Director of Transformation, NHS SY ICB
Govinder Bhogal (**GB**), Programme Director – Medicines Optimisation, NHS SY ICB
Kym Gleeson (**KG**), Service Manager, Healthwatch Rotherham
Lydia George (**LG**), Transformation & Partnership Portfolio Manager (Rotherham), NHS SY ICB
Shafiq Hussain (**SH**), Chief Executive, Voluntary Action Rotherham
Bob Kirton (**BK**), Managing Director, The Rotherham NHS Foundation Trust
Gordon Laidlaw (**GL**), Head of Communications – Rotherham, NHS SY ICB

In attendance

Zara Head, Senior Clinical Project Lead, NHS SY Integrated Care Board
Ellen Rogers, Business Support Administrator, NHS SY Integrated Care Board
Wendy Commons, (minute taker) Business Support Officer (Rotherham), NHS SY ICB

| Item Number | Discussion Items |
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| I103/02/25 | <p>Place Integrated Performance Report</p> |
| <p>JA gave an overview from the February report highlighting:</p> <ul style="list-style-type: none"> – System pressures and challenges across urgent and emergency care – Community health services is meeting the target of referrals being seen within 2 hours performing at 77% against the standard of 70% – Community Wait list over 52 weeks is 51 with a target of zero – Virtual ward utilisation is at 58% against target of 79.6% with mitigating actions in place – In Primary Care – there had been peaks in appointments but local ambition had not been met mainly due to the roll out of the vaccination programme. It was noted that Rotherham continues to offer the highest number of appointments per practice in Yorkshire. – The position with elective care for those waiting over 52 weeks is a worsening position, with actions and interventions in place. There had also been a slight increase in those waiting over 65 weeks. – Performance for patients receiving a diagnostic test within 6 weeks was 92.2% against a 95% standard, a decline on the previous period but compared highly against the other South Yorkshire Trusts. – On outpatient procedures the 46% standard was being achieved at 47.3%, although slightly worse than the previous period. – On cancer, the 28 day faster diagnosis had been achieved at 83.3% against a standard of 77% whilst the 62 day referral to treatment standard for cancer diagnosis shows continued improvement with performance reported at 71.3% against the national target of 70%, a rise from 65.8% in the previous period. <p>JP highlighted that the cancer diagnosis at stage 1 or 2 data provided for analysis within the report is from 2021 and therefore provides little benefit. Acknowledging that these are challenging times for acute trusts with system pressures, JP said that it would be helpful if the Trust could do some work to provide more meaningful data, as most cancers can be staged when going through MDTs. BK acknowledged that this would be useful to prioritise when time allows.</p> <p>Members noted the position outlined in this month’s performance report.</p> | |
| I104/02/25 | <p>Rotherham Place Prescribing Report</p> |
| <p>Govinder Bhogal, Programme Director for Medicines Optimisation presented the Quarter 2 report representing activity in the first six months of 2024/25.</p> <ul style="list-style-type: none"> • Rotherham has experienced negative cost growth of 2.19% compared with the same period last year, however item growth is still increasing at 4.72%, a reduction from last quarter but still above the England average. Work continues to reduce this. • No Cheaper Stock Obtainable (NCSO) cost an extra £616K due to having to prescribe branded drugs. • Cost growth is highest diabetes and respiratory. This reflects the increase in patients using continuous blood glucose monitoring systems and newer antidiabetic agents being prescribed in line with NICE guidance • Detection sensors continue to increase at 27.9% but this is expected to flatten off. • Performance on prescribing incentive schemes has been good overall. | |

- Members were informed that vacancies within the medicines optimisation team are being filled resulting in the percentage of vacancies lowering.
- QIPP savings up to September 2024 are on track.
- Practice budgets are underspending overall by 6.7% but it was noted that this can fluctuate.
- The scheme to reduce antidepressant prescribing is going well and hypnotics and anxiolytic drugs are now being reviewed. These are the biggest cause of falls and fractures resulting in hospital admissions.
- Swap shops for diabetes going well with 16 out of 28 practice taking part in the scheme to swap out of date meters and strips for patients along with other additional benefits.
- Nutritional prescribing is being well controlled and enteral feeding costs being maintained.
- Gluten free spend is stable and being well controlled
- Infant feeds dietetic led pathway was established to improve diagnosis and management of cow's milk allergies and patient numbers being seen and costs are going down
- Continence and stoma services with wound care is helping sustain cost growth.

Members noted the prescribing report for Quarter 2.

BK mentioned that a new Chief Pharmacist has been appointed and commenced at TRFT. He will share contact details with GB by way of an introduction.

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| I105/02/25 | Feedback from Rotherham Place Executive Team (RPET) | | | | | | | | |
| <p>CS updated Members on the discussions and decisions undertaken. There were four items to note this month:</p> <table border="0"> <tr> <td style="vertical-align: top;">Non-surgical Oncology (NSO) – Fourth Lung Clinic for Barnsley & Rotherham Populations</td> <td>RPET received a paper from the Cancer Alliance regarding a proposal for a temporary arrangement for a fourth NSO lung clinic for Rotherham and Barnsley. RPET supported the proposal, recognising the benefits, and asked that a briefing note be sent to Health Select Committee and MPs.</td> </tr> <tr> <td style="vertical-align: top;">Social Value Action Plan</td> <td>RPET noted the Social Value Action Plan which was signed off by the Rotherham Together Partnership Chief Executive group. The action plan is to be shared at a staff meeting.</td> </tr> <tr> <td style="vertical-align: top;">REWS Procurement Options</td> <td>RPET considered the paper and recommendations and supported the extension of the current contract to 31 March 2026 in line with the financial year and Sheffield's contract.</td> </tr> <tr> <td style="vertical-align: top;">2025/26 Priorities & Operational Planning Guidance</td> <td>RPET discussed the recently published guidance and reflected individually on the impact in relation to their respective areas.</td> </tr> </table> | | Non-surgical Oncology (NSO) – Fourth Lung Clinic for Barnsley & Rotherham Populations | RPET received a paper from the Cancer Alliance regarding a proposal for a temporary arrangement for a fourth NSO lung clinic for Rotherham and Barnsley. RPET supported the proposal, recognising the benefits, and asked that a briefing note be sent to Health Select Committee and MPs. | Social Value Action Plan | RPET noted the Social Value Action Plan which was signed off by the Rotherham Together Partnership Chief Executive group. The action plan is to be shared at a staff meeting. | REWS Procurement Options | RPET considered the paper and recommendations and supported the extension of the current contract to 31 March 2026 in line with the financial year and Sheffield's contract. | 2025/26 Priorities & Operational Planning Guidance | RPET discussed the recently published guidance and reflected individually on the impact in relation to their respective areas. |
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| 2025/26 Priorities & Operational Planning Guidance | RPET discussed the recently published guidance and reflected individually on the impact in relation to their respective areas. | | | | | | | | |
| I106/02/25 | Rotherham Place Board Partnership Minutes – 15 January 2025 | | | | | | | | |
| <p>The minutes from January's Place Board Partnership session were noted for information.</p> | | | | | | | | | |
| I107/02/25 | ICB Board Assurance Framework, Risk Register & Issues Log | | | | | | | | |
| <p>All members reviewed the board assurance framework, risk register and issues log. There were no new risks to be added.</p> | | | | | | | | | |
| I108/02/25 | Minutes and Action Log and Assurance Report from the last Meeting | | | | | | | | |
| <p>The minutes from the meeting held on Wednesday 15 January 2025 were accepted as a true and accurate record. The action log was reviewed and up to date with no actions outstanding.</p> | | | | | | | | | |

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| The assurance report for the Integrated Care Board noted that there are no actions to be escalated arising from January minutes. | |
| I109/02/25 | Communication to Partners/Promoting Consultations & Events |
| <p>Members were informed that an integrated neighbourhood working event had been arranged by SY ICB for next Wednesday 26 February. This will be a clinically led all day event for clinicians from Primary Care and Community Care to come together with wider partners to explore and shape the understanding of Integrated Neighbourhood Working. It is being facilitated by the National Association of Primary Care and Rotherham has been given the opportunity to showcase examples along with neighbouring Places. The slides being produced will be shared with Members for comment.</p> <p style="text-align: right;">Action: CS/JA</p> <p>BK mentioned a report recently published by the National Association of Primary Care about creating integrated neighbourhood teams which he will share with Members for information.</p> <p style="text-align: right;">Action: BK</p> | |
| I110/02/25 | Risks and Items for Escalation |
| <p>In line with the commitment made by Place Board, it was agreed to ask for Fostering to be raised at the Integrated Care Partnership to help raise awareness.</p> <p style="text-align: right;">Action: JP/JBR</p> | |
| I111/02/25 | Forward Agenda Items |
| <p>Standing Items</p> <ul style="list-style-type: none"> - Rotherham Place Performance Report (monthly) - Risk Register (Monthly for information) - Place Medicines Management Report (Quarterly – next due May) - Quality, Patient Safety and Experience Dashboard (Bi- monthly – next due Mar) - Quarterly Medical Director Update (Quarterly) | |
| I112/02/25 | Date of Next Meeting |
| <p>The next meeting will take place on Wednesday 19 March 2025 in the John Smith Room, Rotherham Town Hall.</p> | |

Membership

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| Chris Edwards (Chair) | Executive Place Director/Deputy Chief Executive, ICB | NHS South Yorkshire Integrated Care Board |
| Claire Smith | Director of Partnerships, Rotherham Place | NHS South Yorkshire Integrated Care Board |
| Wendy Allott | Director of Financial Transformation, Rotherham | NHS South Yorkshire Integrated Care Board |
| Andrew Russell | Director of Nursing, Rotherham & Doncaster Places | NHS South Yorkshire Integrated Care Board |
| Dr Jason Page | Medical Director, Rotherham Place | NHS South Yorkshire Integrated Care Board |
| Shahida Siddique | Independent Non-Executive Member | NHS South Yorkshire Integrated Care Board |

Participants

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|---------------------------|--|---|
| Ben Anderson | Director of Public Health | Rotherham Metropolitan Borough Council |
| Shafiq Hussain | Chief Executive | Voluntary Action Rotherham |
| Ian Spicer | Strategic Director, Adult Care, Housing & Public Health | Rotherham Metropolitan Borough Council |
| Richard Jenkins | Chief Executive | The Rotherham NHS Foundation Trust |
| Sharon Kemp | Chief Executive | Rotherham Metropolitan Borough Council |
| Toby Lewis | Chief Executive | Rotherham, Doncaster and South Humber NHS Foundation Trust |
| Cllr Joanna Baker- Rogers | H&WB Board Chair | Rotherham Health and Wellbeing Board/ Rotherham Metropolitan Borough Council |
| Dr Anand Barmade | Medical Director | Connect Healthcare Rotherham |
| Bob Kirton | Managing Director | The Rotherham NHS Foundation Trust |
| Kym Gleeson | Service Manager | Healthwatch Rotherham |
| Mat Cottle-Shaw | Chief Executive | Rotherham Hospice |
| Lydia George | Transformation & Partnership Portfolio Manager (Rotherham) | NHS South Yorkshire Integrated Care Board |
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